

ANDERBY PARISH COUNCIL

MINUTES OF THE MEETING OF ANDERBY PARISH COUNCIL HELD VIA "ZOOM" ON 18th MAY 2020

Due to the uncertainty of the spread of Covid-19/Coronavirus and in order to limit the risk to members of the public and elected council members the Parish Council meeting on the above date was held via video conference facility "Zoom".

There was no Public Forum as no members of the public had submitted questions by e-mail to anderbyparishcouncil@gmail.com by 10.00am on Monday 18th May 2020.

Present via "Zoom":

Councillors: G. Fisher (Acting Chairman), D. Wood, Gwen Fisher, J. Hayes, D Simmons and L. Johnson. Also present: Dist Cllr C. Davie and Cllr P. Hibbert-Greaves.

- 1. TO AGREE TO HOLD THE ANNUAL GENERAL MEETING VIA "ZOOM" AND TO POSPONE THE ANNUAL PARISH MEETING UNTIL MAY 2021** – After discussion it was agreed by all members to postpone both the Annual General and the Annual Parish meetings until regulations and the situation allows. This to be reviewed monthly as the current situation becomes clearer.
- 2. TO VOTE THAT THE ACTING CHAIRMAN AND VICE CHAIRMAN BE APPONTE TO FILL THE SUBSTANSIVE POSITIONS** – After discussion it was agreed by all members that the positions of Chairman and Vice Chairman remain acting until the current situation allows. This to be reviewed monthly as the current situation becomes clearer.
- 3. APOLOGIES FOR ABSENCE** – Cllr C. Sears offered her apology.
- 4. DECLARATION OF INTEREST** – None received.
- 5. NOTES OF LAST MEETING** - The Minutes of the meeting held on 20th April 2020 were unanimously approved and will be signed by the Chairman when restrictions are lifted.
- 6. TO RECEIVE REPORTS FROM REPRESENTATIVES OF OUTSIDE BODIES** – Dist Cllr C. Davies gave members an update on the current situation and how he sees it. With the upcoming Bank Holiday, the council are hoping that visitors are few. Businesses will not be open as will car parks and toilets. He is taking this up with Lincolnshire Constabulary. There are also discussions ongoing between LCC Country Parks and ELDC on the subject. Members asked Cllr Davies various questions and until Government guidelines are received these could not be answered. Cllr P. Hibbert-Greaves gave ELDC perspective on it and again until guidelines are received the situation is unclear. The situation with bins being emptied is that with only one operator they will take time to empty.
- 7. REPORTS FROM OTHER MEETINGS** – None to report.

8. CORRESPONDENCE –Coronavirus Information – – Parish Clerk will continue to pass any information to council as received. Any relevant information which is helpful to residents has been formatted into a notice and placed on parish notice board and website under the “Coronavirus” heading.

9. FINANCE

- a) Internal Audit 2019/20 – This has been carried out by Ms J. Cooper and a full report submitted to council for approval. Several points were picked up and these need to be addressed in retrospect that a minute entry be made to rectify these errors. It was agreed by all members that a minute entry be made to rectify the errors. The errors are as follows:
- i. Minute 150419 item 8b- Payment should read £960.00 (inc VAT) not £800.00
 - ii. Minute 170619 item 8c – Typing error, payment should read £107.68
 - iii. Minute 181119 item 8 - Minute 170719 item 8 – Money received from “Collection Boxes” should have read £119.71
 - iv. Minute 200120 item 8a – Typing error, payment should read £174.89
 - v. The following payments were made but not minuted:
 - 170619 - £66.00 to Cllr C Sears - flowers
 - 150719 - £21.60 LALC Training
 - 300719 - £48.50 – ELDC Election
 - 050819 - £428.55 – R. Aldrich for grass cutting
 - 201119 - £50.00 – Citizens Advice donation
 - 281119 – £7864.00 - J Preston & Co for Mobi-Mat
 - 011219 – £571.00 - R. Aldrich for grass cutting
 - 011219 - £1215.00 – LCC for Speed Signposts
 - 290120 - £12960.00 – D Roberts for walkway repair
- b) External Audit – Finance Books have already been Internally Audited. The deadline for the Annual Governance Statement and Statement of Accounts of the Annual Governance and Accountability Return (AGAR) has been extended from 30th September 2020 to 30th November 2020, Clerk will now complete forms and present to council for approval at next meeting. As the gross income and expenditure exceed £25000.00 exemption cannot be claimed so a Part 3 Audit is required.
- c) VAT Reclaim – Forms had been submitted to reclaim the £2862.00 VAT paid for 2019. Awaiting reply.
- d) Insurance Renewal – Due to increase in Council assets and to cover any damage to church from trees this has increased to £282.99 for 202/21.
- e) Members agreed to payments for:
- i. Internal Audit invoice (Ms J Cooper) of £30.00
 - ii. Insurance Renewal (Zurich Municipal) of £273.

10. PROPOSED PROHIBITION OF WAITING – SEA ROAD, ANDERBY CREEK – Letter received from LCC reference a review of the waiting restrictions on Sea Lane following several residents’ complaints. The proposal is to make all of Sea Lane a “No Waiting at Any Time” area as some residents are having difficulty accessing their driveways due to visitors parking in the now only area that does not have “Yellow Double Lines”. The proposal is to make all of Sea Lane double yellow lines. Council has until 23rd June 2020 to comment. Cllr Fisher asked could the clerk contact LCC about parking permits for those residents who do not have off road parking to park on the yellow lines. A reply to the proposal stating this has been sent, awaiting reply.

11.AOB – Cllr D Wood raised the following issues:

- a) He proposed a vote of thanks to Rev P. Lilley for the use of Church “Zoom” account.
- b) Web Cam on Anderby Creek Caffe: He had received several complaints from residents about a Web Cam situated on the wall of the Anderby Creek Caffe. The video images have been published on YouTube. This he believes contravenes data protection regulations. Clerk to contact LALC for advice.
- c) Vibration Snowdrop cottage: The resident had contacted council about vibrations felt in her cottage. Cllr Wood had spoken to her about her concerns on investigation it appears several residents had felt the same vibrations. Council to investigate further, matter ongoing. Cllr Fisher spoke to Anglian Water, two representatives inspected the pump house awaiting results.
- d) Cloud bar – sand being removed in next few weeks by #LCC.

12.DATE OF NEXT MEETING – It was agreed that the next meeting would be on Monday 15th June 2020 subject to confirmation