

ANDERBY PARISH COUNCIL

The ANNUAL GENERAL MEETING of the Parish Council

will take place on

Tuesday 4th May 2021 (via Zoom – video conference)

Due to the uncertainty of the spread of Covid-19/Coronavirus and in order to limit the risk to members of the public and elected council members there will be no formal Annual General Parish Council meeting on the above date. The meeting will be held via Zoom and council members will vote as per normal Parish Council meetings.

If members of the public have questions to ask please submit them by e-mail to anderbyparishcouncil@gmail.com by 10.00am on Saturday 1st May 2021.

This notice summons all members of the council to submit any apologies by Monday 3rd May 2021. They are also summoned to be present before start of meeting at 07.00pm on Monday 18th May 2021.

Signed *Malcolm Smith* – Malcolm Smith, Clerk to the Council

Dated 24th April 2021

Agenda

1. **To agree to hold the Annual General Meeting via Zoom and to postpone the Annual Parish Meeting until 21st June 2021.**
2. **To vote that the acting Chairman and Vice-Chairman be appointed to fill the substantive positions**
3. **Apologies for absence**
4. **Declarations of interest**
5. **Meeting Minutes** - To agree the minutes from the meeting held on 19th April 2021 and approve these as minutes.
6. **To receive reports from outside bodies**
7. **Report from other meetings**
8. **General correspondence**
9. **Financial Matters**
 - a. **Internal Audit 20120/21**
 - i. The following Typing errors to be corrected and minuted as agreed:
 1. Minutes meeting date should read 18th January 2021
 2. 18th January 2020 – Payment M Smith should read £1002.58
 3. 15th June 2021 – Payment to Zurich (Insurance) should read £273.00
 - b. **External Audit 2019/20**
 - c. **VAT Reclaim**
 - d. **To agree to payments for:**
 - i. Internal Audit invoice (Ms J Cooper) of £30.00
 - ii. FINCH Arboriculture Ltd of £2400.00
10. **Church Layby**
11. **To note time and date for next meeting and APM as Monday 21st June 2021**