

ANDERBY PARISH COUNCIL

2021/05

MINUTES OF THE MEETING OF ANDERBY PARISH COUNCIL ANNUAL GENERAL MEETING HELD VIA "ZOOM" ON 6th MAY 2021

Due to the uncertainty of the spread of Covid-19/Coronavirus and in order to limit the risk to members of the public and elected council members the Parish Council Annual General Meeting on the above date was held via video conference facility "Zoom".

There were no members of the public or press who had requested to join or had submitted questions for the for meeting by sending an e-mail to anderbyparishcouncil@gmail.com by 05.00pm on Saturday 4th May 2021.

Present via "Zoom":

Councillors: G. Fisher (Acting Chairman), D. Wood, Gwen Fisher, J. Hayes, L Johnson, K. Bullimore. Also, present County Cllr Colin Davie, District Cllr Paul Hibbert-Greaves.

Chairman's Remarks – Chairman thanked all for attending this meeting.

- 1. TO AGREE TO HOLD THE AGM VIA ZOOM AND POSTPONE THE ANNUAL PARISH MEETING UNTIL MONDAY 21ST JUNE 2021** - Members present agreed to this. Clerk to post notices prior to the APM on Notice Boards and Web Site.
- 2. TO VOTE THAT THE ACTING CHAIRMAN AND ACTING VICE CHAIRMAN BE APPOINTED TO FILL THE SUBSTANTIVE POSITIONS** – Members present voted that CLLR G. Fisher become the Chairman and Cllr D. Wood become the Vice Chairman of Anderby Parish Council
- 3. APOLGIES FOR ABSENCE**- None received.
- 4. DECLARATION OF INTEREST** – None received.
- 5. TO AGREE THE NOTES OF LAST MEETING** - The Minutes of the meeting held on 19th April 2021 were unanimously approved and will be signed by the Chairman when restrictions are lifted.
- 6. TO RECEIVE REPORTS FROM OUTSIDE BODIES** – County Cllr C. Davie Stated not a lot to report with the upcoming elections taking priority. The new County Council Park and Charge scheme for both Huttoft Car Terrace, Marsh Yard and Anderby Creek were all on target for introduction. Cllr G. Fisher asked about the "Parking on Beach - £2000.00 Fine" sign on Anderby Creek beach had now gone. County Cllr C. Davie suggested that the clerk contact Chris Millar LCC as to who is responsible for each area. Also, as to who has responsibility for what as there seems to be no clear guidelines. Cllr D. Wood will chase this up.
- 7. REPORTS FROM OTHER MEETINGS** – Cllr G. Fisher had a meeting with Triton Knoll about their notice boards. These will become Parish Council property but will need new locks. Cllr G. Fisher to chase these up.

Cllr D. Wood had had a meeting with Peter Davenport, Environment Agency about the posts on the ramp at Anderby Creek. This is still outstanding as there is legal work required to work out who does what. Matter on going.

Cllr L. Johnson Said there is a possibility of a grant from Tritton Knoll to offset cost of the Church Tree maintenance. Matter on going.

8. GENERAL CORRESPONDENCE

- a) Parish Council Insurance: Invoice received from Zurich Municipal for £276.77 for the annual renewal fee. This is only £3.00 more than last year so council all agreed to continue to insure with them. (See Item 8a iv).
- b) Finch Arboriculture Ltd – They had quoted to complete the Church tree maintenance, The Triton Knoll bid for funds to pay for this is being drawn up. Cllr D. Wood to contact Finch Arboriculture to delay 2nd phase of work until bid result known.

9. FINANCIAL MATTERS

- a) Internal Audit 2020/21: From the Internal Auditors report dated 15th April 2021 there were several typing errors that need to be corrected and minuted as follows:
 - i. Minutes of meeting 2021/04 should read 18th April 2021 not 18th April 2020.
 - ii. Minutes 2020/01 – Payment to M. Smith should read £1002.58.
 - iii. Minutes 2020/05 – Payment to Zurich Municipal (Insurance) should read £273.00 as per invoice.Council agreed that these minutes should be amended and signed by Clerk and Chairman to reflect the correct entries.
- b) External Audit Part 2 Exemption 2020/21 – Clerk had completed the documents and presented these for Council approval and agreement. All documents agreed by Council and to be signed by the clerk (RFO) and Chairman prior to submission and posting for residents to see.
- c) VAT Reclaim – Clerk had completed this and submitted the claim for £67.16 to HMRC.
- d) Payments for the following invoices were agreed:
 - i. Internal Auditor (Ms. J. Cooper) - £30.00
 - ii. FINCH Arboriculture Ltd (for Church Trees) - £2400.

10. LAYBY ANDERBY VILLAGE - The layby by the Church needs refurbishing as the surface is now very poor. Cllr G. Fisher had looked at this and concluded that all that was needed was a tidy up. The surface was covered with leaves and mud, but underneath was a good layer of hard core. All that was needed was regular maintenance especially in winter months to keep clear.

11. DATE OF NEXT MEETING – The next Parish Meeting would also be the Annual Parish Meeting and will hopefully be held in the Anderby Village hall subject to confirmation on Monday 21st June 2021.

12. AOB – Cllr G. Fisher thanked Chapel St Leonard Parish Council for use of their “Dog Waste” template for use around the village. He also had been given permission to replace “Monitor Signs” behind Anderby Creek toilets following the discovery of “animal snares”.

Cllr J. Hayes said there are concerns about the amount of “Dog Waste” on the walks around the villages. Council agreed that this is a problem and hoped that the “Dog Waste” signs would encourage dog owners to take their dog waste home. She also outlined that speeding through Anderby Village was still a problem. It was hoped that moving the “Speed Signs” would help.

Meeting closed at 07.40pm